



**Wednesday,  
25 September 2024  
10.30 am**

**Meeting of  
Cheshire Fire Authority**

**North West Fire Control,  
Lingley Mere Business  
Park, Warrington, WA5 3UZ**

Contact Officer:  
Donna Linton  
Democratic Services

Cheshire Fire and Rescue Service Headquarters, Sadler Road, Winsford, Cheshire, CW7  
2FQ

Tel: 07776297806  
E-mail: [donna.linton@cheshirefire.gov.uk](mailto:donna.linton@cheshirefire.gov.uk)

## **Cheshire Fire Authority**

### **Notes for Members of the Public**

---

#### **Attendance at Meetings**

The Cheshire Fire Authority welcomes and encourages members of the public to be at its meetings and Committees. You are requested to remain quiet whilst the meeting is taking place and to enter and leave the meeting room as quickly and quietly as possible.

All meetings of the Authority are held at the Training Centre, Sadler Road, Winsford. If you plan to attend please report first to the Reception Desk where you will be asked to sign in and will be given a visitors pass. You should return your pass to the Reception Desk when you leave the building. There are some car parking spaces available on site for visitors at the front of the building. Please do not park in spaces reserved for Fire Service personnel.

If you feel there might be particular problems with access to the building or car parking please contact the Reception Desk at Sadler Road Winsford Tel (01606) 868700.

---

#### **Questions by Electors**

An elector in the Fire Service area can ask the Chair of the Authority a question if it is sent to the Monitoring Officer at Fire Service HQ to arrive at least five clear working days before the meeting. The contact officer named on the front of the Agenda will be happy to advise you on this procedure.

---

#### **Access to Information**

Copies of the Agenda will be available at the meeting. A copy can also be obtained from the contact officer named on the front of the Agenda. Alternatively, the Agenda and individual reports are available on the Authority's website ([www.cheshirefire.gov.uk](http://www.cheshirefire.gov.uk))

The Agenda is usually divided into two parts. Most business is dealt with in the first part which is open to the public. On some occasions some business may need to be considered in the second part of the agenda, in private session. There are limited reasons which allow this to take place, e.g. as confidential information is being considered about an individual, or commercial information is being discussed.

**This agenda is available in large print, Braille, audio CD or in community languages upon request by contacting; Telephone: 01606868414 or email: [equalities@cheshirefire.gov.uk](mailto:equalities@cheshirefire.gov.uk)**

#### **Recording of Meetings**

The Authority audio records its meetings. Please contact Democratic Services for a copy of the recording via [DemocraticServices@cheshirefire.gov.uk](mailto:DemocraticServices@cheshirefire.gov.uk). The recordings are not kept indefinitely.

---

#### **Fire Evacuation**

If the Fire Alarm sounds you should make your way to the nearest exit as quickly as possible and leave the building. Please follow any instructions from staff about evacuation routes.



**MEETING OF THE CHESHIRE FIRE AUTHORITY  
WEDNESDAY, 25 SEPTEMBER 2024**

**Time: 10.30 am**

**North West Fire Control, Lingley Mere Business Park, Lingley Green  
Avenue, Great Sankey, Warrington WA5 3UZ**

**AGENDA**

**PART 1 - BUSINESS TO BE DISCUSSED IN PUBLIC**

**1 PROCEDURAL MATTERS**

**1A Recording of Meeting**

Members are reminded that this meeting will be audio-recorded.

**1B Apologies for Absence**

**1C Chair's Announcements**

To receive any announcements that the Chair wishes to make prior to the commencement of the formal business of the meeting.

**1D Declaration of Members' Interests**

Members are reminded to disclose any interests that are relevant to any item on the Agenda.

**1E Questions from Members of the Public**

To receive any questions submitted, in accordance with procedure rules 4.47 to 4.54 by members of the public within the area covered by the Fire Authority.

**1F Minutes of Fire Authority**

To confirm as a correct record the minutes of the Fire Authority Meeting held on 26<sup>th</sup> June 2024.

(Pages 5 - 20)

**1G Minutes of Brigade Managers' Pay and Performance Committee**

To receive, for information, the minutes of the Brigade Managers' Pay and Performance Committee meeting held on 8<sup>th</sup> July 2024.

(Pages 21 - 22)

**1H Minutes of Performance and Overview Committee**

To receive, for information, the minutes of the Performance and Overview Committee meeting held on 10<sup>th</sup> July and 11<sup>th</sup> September 2024.

(Pages 23 - 38)

- 1I Minutes of Governance and Constitution Committee** (Pages 39 - 42)  
To receive, for information, the minutes of the Governance and Constitution Committee meeting held on 10<sup>th</sup> July 2024.
- 1J Minutes of Audit Committee** (Pages 43 - 48)  
To receive, for information, the minutes of the Audit Committee meeting held on 10<sup>th</sup> July 2024.
- 1K Notes of the Member Training and Development Group** (Pages 49 - 52)  
To receive, for information, the notes of the Member Training and Development Group meeting held on 9<sup>th</sup> July 2024.
- 1L Notes of Local Pension Board - Firefighters Pension Scheme** (Pages 53 - 58)  
To receive, for information, the notes of the Local Pension Board – Firefighters Pension Scheme meeting held on 13<sup>th</sup> August 2024.

#### **ITEMS REQUIRING DISCUSSION / DECISION**

- 2 Annual Report 2023-24** (Pages 59 - 62)
- 3 Fire Service Modernisation Programme Phase Five - Winsford Fire Station** (Pages 63 - 68)
- 4 Creation of New Head of Department Post** (Pages 69 - 74)

#### **PART 2 - BUSINESS TO BE DISCUSSED IN PRIVATE**

**NONE**