



**Wednesday, 24 August
2016
10.00 am**

**Meeting of
Performance and
Overview Committee
Fire Service HQ
Winsford**

Contact Officer:
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Cheshire Fire Authority

Notes for Members of the Public

Attendance at Meetings

The Cheshire Fire Authority welcomes and encourages members of the public to be at its meetings and Committees. You are requested to remain quiet whilst the meeting is taking place and to enter and leave the meeting room as quickly and quietly as possible.

All meetings of the Authority are held at Fire Service Headquarters in Winsford. If you plan to attend please report first to the Reception Desk where you will be asked to sign in and will be given a visitors pass. You should return your pass to the Reception Desk when you leave the building. There are some car parking spaces available on site for visitors at the front of the Headquarters Building. Please do not park in spaces reserved for Fire Service personnel.

If you feel there might be particular problems with access to the building or car parking please contact the Reception Desk at Fire Service Headquarters on Winsford (01606) 868700.

Questions by Electors

An elector in the Fire Service area can ask the Chair of the Authority a question if it is sent to the Monitoring Officer at Fire Service HQ to arrive at least five clear working days before the meeting. The contact officer named on the front of the Agenda will be happy to advise you on this procedure.

Access to Information

Copies of the Agenda will be available at the meeting. A copy can also be obtained from the contact officer named on the front of the Agenda. Alternatively, individual reports are available on the Authority's website (www.cheshirefire.gov.uk)

The Agenda is usually divided into two parts. Members of the public are allowed to stay for the first part. When the Authority is ready to deal with the second part you will be asked to leave the meeting room, because the business to be discussed will be of a confidential nature, for example, dealing with individual people and contracts.

This agenda is available in large print, Braille, audio CD or in community languages upon request by contacting; Telephone: 01606868414 or email: equalities@cheshirefire.gov.uk

Recording of Meetings

Anyone attending the meeting should be aware the Authority audio-records its meetings. There is a protocol on reporting at meetings which provides further information. Copies are available on the Service's website www.cheshirefire.gov.uk or alternatively contact Democratic Services for details

Fire Evacuation

If the Fire Alarm sounds you should make your way to the nearest exit as quickly as possible and leave the building. Please follow any instructions from staff about evacuation routes.



MEETING OF THE PERFORMANCE AND OVERVIEW COMMITTEE WEDNESDAY, 24 AUGUST 2016

Time : 10.00 am

Lecture Theatre - Fire Headquarters, Winsford, Cheshire

AGENDA

PART 1 - BUSINESS TO BE DISCUSSED IN PUBLIC

1 PROCEDURAL MATTERS

1A Recording of Meeting

Members are reminded that this meeting will be audio-recorded.

1B Chair and Membership of Committee

Members are asked to note the appointment of a Chair and membership of the Performance and Overview Committee for 2016/17, as agreed by the Fire Authority at its annual meeting on 15 June 2016 and listed below:

Councillors P Harris – Chair
 J Mercer – Deputy Chair
 D Bailey
 H Deynem
 L Morgan
 J Saunders
 M Simon

Substitutes D Marren
 R Polhill

Independent (non-elected) member A Ruddy

1C Apologies for Absence

1D Declaration of Members' Interests

Members are reminded that the Members' Code of Conduct requires the disclosure of Statutory Disclosable Pecuniary Interests, Non-Statutory Disclosable Pecuniary Interests and Disclosable Non-Pecuniary Interests.

1E Minutes of Performance and Overview Committee

(Pages 1 - 8)

To confirm as a correct record the Minutes of the meeting of the Performance and Overview Committee held on 13 April 2016.

1F Minutes of Policy Committee

(Pages 9 - 12)

To receive, for information, Minutes of the meeting of the Policy

Committee held on 22 June 2016.

ITEMS REQUIRING DISCUSSION / DECISION

- | | | |
|----------|---|-----------------|
| 2 | Quarter 1 - Financial and Performance Review 2016-17 | (Pages 13 - 34) |
| 3 | Quarterly Internal Audit Plan - Q4 (2015/16) & Q1 (2016/17)
Progress Report | (Pages 35 - 58) |
| 4 | Annual Equality and Diversity Report | (Pages 59 - 80) |
| 5 | Unwanted Fire Signals Performance Review (2015/16) | (Pages 81 - 86) |
| 6 | Prince's Trust Funding Update | (Pages 87 - 92) |
| 7 | Annual Report - On The Streets Youth Work | (Pages 93 - 96) |
| 8 | Blue Light Collaboration Update
Area Manager Keith Brooks will provide a verbal update about progress and changes to the Programme which will be considered by the Fire Authority at its next meeting in September. | |
| 9 | Forward Work Programme | (Pages 97 - 98) |

PART 2 - BUSINESS TO BE DISCUSSED IN PRIVATE

There is no business to be discussed in private.