



**Wednesday,  
7 October 2020  
10.00 am**

**Meeting of  
Cheshire Fire Authority  
Remote Meeting  
Via Skype**

Contact Officer:  
Donna Linton  
Democratic Services

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## **Cheshire Fire Authority**

### **Notes for Members of the Public**

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#### **Attendance at Meetings**

The Cheshire Fire Authority welcomes and encourages members of the public to be at its meetings and Committees.

This meeting of the Fire Authority will be held by remote means, i.e. the meeting will not be taking place in person at Sadler Road, but will be hosted over the Internet, using Skype for Business, with participants located in a variety of places.

The Government introduced legislation, due to the Coronavirus pandemic, that enables remote meetings to take place and the Fire Authority has adopted rules that allow and govern the way that remote meetings will work. The rules can be accessed [here](#).

The meeting must be open to the public and press. However, as the public and press cannot attend in person the Fire Authority is arranging for the meeting to be broadcast. Final details about how to access the broadcast will be published on the website prior to the meeting.

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#### **Questions by Electors**

Given the current situation, questions for the Chair of the Fire Authority can be submitted by email to [DemocraticServices@Cheshirefire.gov.uk](mailto:DemocraticServices@Cheshirefire.gov.uk). Questions must be received at least five clear working days before the meeting takes place.

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#### **Access to Information**

Copies of the Agenda are available on the Service's website ([www.cheshirefire.gov.uk](http://www.cheshirefire.gov.uk)). A copy can also be obtained from Democratic Services via [DemocraticServices@cheshirefire.gov.uk](mailto:DemocraticServices@cheshirefire.gov.uk).

The Agenda is usually divided into two parts. Members of the public are allowed to stay for the first part. When the Authority is ready to deal with the second part you will be asked to leave the remote meeting, because the business to be discussed will be of a confidential nature, for example, dealing with individual people and contracts.

**This agenda is available in large print, Braille, audio CD or in community languages upon request by contacting; Telephone: 01606868414 or email: [equalities@cheshirefire.gov.uk](mailto:equalities@cheshirefire.gov.uk)**

#### **Recording of Meetings**

The Authority audio records its meetings. Please contact Democratic Services for a copy of the recording via [DemocraticServices@cheshirefire.gov.uk](mailto:DemocraticServices@cheshirefire.gov.uk).

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**MEETING OF THE CHESHIRE FIRE AUTHORITY  
WEDNESDAY, 7 OCTOBER 2020**

**Time : 10.00 am**

**Remote Meeting - Via Skype**

**AGENDA**

**PART 1 - BUSINESS TO BE DISCUSSED IN PUBLIC**

**1 PROCEDURAL MATTERS**

**1A Recording of Meeting**

Members are reminded that this meeting will be audio-recorded.

**1B Apologies for Absence**

**1C Chair's Announcements**

To receive any announcements that the Chair wishes to make prior to the commencement of the formal business of the meeting.

**1D Declaration of Members' Interests**

Members are reminded that the Members' Code of Conduct requires the disclosure of Statutory Disclosable Pecuniary Interests, Non-Statutory Disclosable Pecuniary Interests and Disclosable Non-Pecuniary Interests.

**1E Minutes of Fire Authority**

To confirm as a correct record the minutes of the Fire Authority Meeting held on 1<sup>st</sup> July 2020.

(Pages 1 - 10)

**1F Minutes of Performance and Overview Committee**

To receive, for information, the minutes of the Performance and Overview Committee meetings held on 22<sup>nd</sup> July and 2<sup>nd</sup> September 2020.

(Pages 11 - 26)

**1G Minutes of the Closure of Accounts Committee**

To receive, for information, the minutes of the Closure of Accounts Committee meeting held on 22<sup>nd</sup> July 2020.

(Pages 27 - 30)

**1H Minutes of Governance and Constitution Committee**

To receive, for information, the minutes of the Governance and Constitution Committee meeting held on 29<sup>th</sup> July 2020.

(Pages 31 - 36)

**1I Notes of the Pension Board**

To receive, for information, the notes of the Pension Board meeting held on 3<sup>rd</sup> August 2020.

(Pages 37 - 42)

- 1J Updated Programme of Meetings 2020-21** (Pages 43 - 44)  
To receive, for information, the latest version of the Programme.

## **ITEMS REQUIRING DISCUSSION / DECISION**

- 2 External Audit Findings Report 2019-20** (Pages 45 - 74)
- 3 Final Accounts 2019-20 and Annual Governance Statement** (Pages 75 - 184)
- 4 Statement of Assurance 2019-20** (Pages 185 -208)
- 5 Annual Report 2019-20** (Pages 209 -218)
- 6 Review of Member Training and Development 2019-20** (Pages 219 -236)
- 7 Integrated Risk Management Plan 2020-24 - Review and Consultation** (Pages 237 -242)

**PART 2 - BUSINESS TO BE DISCUSSED IN PRIVATE -  
NONE**