



**Wednesday,
9 December 2020
10.00 am**

**Meeting of
Cheshire Fire Authority
Remote Meeting
Via Skype**

Contact Officer:
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Cheshire Fire Authority

Notes for Members of the Public

Attendance at Meetings

The Cheshire Fire Authority welcomes and encourages members of the public to be at its meetings and Committees.

This meeting of the Fire Authority will be held by remote means, i.e. the meeting will not be taking place in person at Sadler Road, but will be hosted over the Internet, using Skype for Business, with participants located in a variety of places.

The Government introduced legislation, due to the Coronavirus pandemic, that enables remote meetings to take place and the Fire Authority has adopted rules that allow and govern the way that remote meetings will work. The rules can be accessed [here](#).

The meeting must be open to the public and press. However, as the public and press cannot attend in person the Fire Authority is arranging for the meeting to be broadcast. Final details about how to access the broadcast will be published on the website prior to the meeting.

Questions by Electors

Given the current situation, questions for the Chair of the Fire Authority can be submitted by email to DemocraticServices@Cheshirefire.gov.uk. Questions must be received at least five clear working days before the meeting takes place.

Access to Information

Copies of the Agenda are available on the Service's website (www.cheshirefire.gov.uk). A copy can also be obtained from Democratic Services via DemocraticServices@cheshirefire.gov.uk.

The Agenda is usually divided into two parts. Members of the public are allowed to stay for the first part. When the Authority is ready to deal with the second part you will be asked to leave the remote meeting, because the business to be discussed will be of a confidential nature, for example, dealing with individual people and contracts.

This agenda is available in large print, Braille, audio CD or in community languages upon request by contacting; Telephone: 01606868414 or email: equalities@cheshirefire.gov.uk

Recording of Meetings

The Authority audio records its meetings. Please contact Democratic Services for a copy of the recording via DemocraticServices@cheshirefire.gov.uk.



**MEETING OF THE CHESHIRE FIRE AUTHORITY
WEDNESDAY, 9 DECEMBER 2020**

Time : 10.00 am

Remote Meeting - Via Skype

AGENDA

PART 1 - BUSINESS TO BE DISCUSSED IN PUBLIC

1 PROCEDURAL MATTERS

1A Recording of Meeting

Members are reminded that this meeting will be audio-recorded.

1B Apologies for Absence

1C Chair's Announcements

To receive any announcements that the Chair wishes to make prior to the commencement of the formal business of the meeting.

1D Declaration of Members' Interests

Members are reminded that the Members' Code of Conduct requires the disclosure of Statutory Disclosable Pecuniary Interests, Non-Statutory Disclosable Pecuniary Interests and Disclosable Non-Pecuniary Interests.

1E Questions from Members of the Public

To receive any questions submitted, in accordance with procedure rules 4.47 to 4.54 by members of the public within the area covered by the Fire Authority.

1F Minutes of Fire Authority

To confirm as a correct record the minutes of the Fire Authority Meeting held on 7th October 2020.

(Pages 1 - 6)

Note: Minute 2 relates to the Audit Findings Report. Two of the recommendations in Minute 3 concerned with the Final Accounts 2019-20 and Annual Governance Statement were contingent upon the Audit Findings Report being finalised. This has now happened and a copy of the report has been supplied to Members. The finalised 2019-20 Statement of Accounts and Letter of Representation have now been signed. The External Auditor will provide a verbal update at the meeting.

- 1G Minutes of the Estates and Property Committee** (Pages 7 - 36)
To receive, for information, the minutes of the Estates and Property Committee meeting held on 6th November 2020.
- The following reports, that were considered by the Estates and Property Committee on 6th November 2020, are annexed to the Agenda:
- Fire Station Modernisation Programme
Minute 3 includes a recommendation from the Committee that the Fire Authority allocates a further £3m to the Fire Station Modernisation Programme, to fund Year 3 of the Programme.
- Crewe Fire Station
Minute 6 includes a recommendation from the Committee that the Fire Authority allocates a further £2m to the Crewe Fire Station project.
- Members are asked to consider these recommendations in the context of the information contained in the report at Item 2 of the Agenda, 2021-22 Draft Budget and Medium Term Financial Plan. Recommendation 2 in the report refers.**
- 1H Minutes of Brigade Managers' Pay and Performance Committee** (Pages 37 - 38)
To receive, for information, the minutes of the Brigade Managers' Pay and Performance Committee meeting held on 16th November 2020.
- 1I Minutes of Staffing Committee** (Pages 39 - 42)
To receive, for information, the minutes of the Staffing Committee meeting held on 16th November 2020.
- 1J Minutes of Performance and Overview Committee** (Pages 43 - 52)
To receive, for information, the minutes of the Performance and Overview Committee meeting held on 25th November 2020.
- 1K Notes of the Member Training and Development Group** (Pages 53 - 56)
To receive, for information, the notes of the Member Training and Development Group meeting held on 6th October 2020.
- 1L Notes of the Risk Management Board** (Pages 57 - 62)
To receive, for information, the notes of the Risk Management Board meeting held on 13th October 2020.
- 1M Programme of Member Meetings 2021-22** (Pages 63 - 64)
The Programme is similar to previous years, taking into account as far as possible the anticipated meeting arrangements of the constituent authorities.

ITEMS REQUIRING DISCUSSION / DECISION

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|----------|--|-------------------|
| 2 | 2021-22 Draft Budget and Medium Term Financial Plan | (Pages 65 - 70) |
| 3 | Treasury Management - Mid Year Report 2020-21 | (Pages 71 - 78) |
| 4 | Mental Health Strategy 2021-2025 A copy of the Mental Health Strategy 2021-2025 booklet has been separately supplied with the agenda pack. | (Pages 79 - 82) |
| 5 | Service Management Team Structural Review | (Pages 83 - 94) |
| 6 | Member Training and Development Programme 2020-21 | (Pages 95 - 104) |
| 7 | Member Development Strategy 2019-21 | (Pages 105 - 118) |

PART 2 - BUSINESS TO BE DISCUSSED IN PRIVATE

None