



**Wednesday,  
25 November 2020  
10.00 am**

**Meeting of  
Performance and  
Overview Committee  
Remote Meeting**

Contact Officer:  
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## **Cheshire Fire Authority**

### **Notes for Members of the Public**

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#### **Attendance at Meetings**

The Cheshire Fire Authority welcomes and encourages members of the public to be at its meetings and Committees.

This meeting of the Fire Authority will be held by remote means, i.e. the meeting will not be taking place in person at Sadler Road, but will be hosted over the Internet, using Skype for Business, with participants located in a variety of places.

The Government introduced legislation, due to the Coronavirus pandemic, that enables remote meetings to take place and the Fire Authority has adopted rules that allow and govern the way that remote meetings will work. The rules can be accessed [here](#).

The meeting must be open to the public and press. However, as the public and press cannot attend in person the Fire Authority is arranging for the meeting to be broadcast. Final details about how to access the broadcast will be published on the website prior to the meeting.

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#### **Access to Information**

Copies of the Agenda are available on the Service's website ([www.cheshirefire.gov.uk](http://www.cheshirefire.gov.uk)). A copy can also be obtained from Democratic Services via [DemocraticServices@cheshirefire.gov.uk](mailto:DemocraticServices@cheshirefire.gov.uk).

The Agenda may be divided into two parts – a public session and a private session. As far as possible items will be included in the public session, with the reports published and the items considered whilst members of the public are able to access the meeting via Skype (with at least audio, but usually with audio and vision). Items dealt with in private session will be described on the Agenda, but the reports will not be published and the items will not be accessible to members of the public. The kind of items dealt with in private session could include information about individuals, or consider matters of a commercial nature.

**This agenda is available in large print, Braille, audio CD or in community languages upon request by contacting; Telephone: 01606868414 or email: [equalities@cheshirefire.gov.uk](mailto:equalities@cheshirefire.gov.uk)**

#### **Recording of Meetings**

The Authority audio records its meetings. Please contact Democratic Services for a copy of the recording via [DemocraticServices@cheshirefire.gov.uk](mailto:DemocraticServices@cheshirefire.gov.uk).

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**MEETING OF THE PERFORMANCE AND OVERVIEW COMMITTEE  
WEDNESDAY, 25 NOVEMBER 2020**

**Time : 10.00 am**

**Remote Meeting - Via Skype**

**AGENDA**

**PART 1 - Business to be discussed**

**1 PROCEDURAL MATTERS**

**1A Record of Meeting**

Members are reminded that this meeting will be audio-recorded.

**1B Apologies for Absence**

**1C Declaration of Members' Interests**

Members are reminded that the Members' Code of Conduct requires the disclosure of Statutory Disclosable Pecuniary Interests, Non-Statutory Disclosable Pecuniary Interests and Disclosable Non-Pecuniary Interests.

**1D Minutes of the Performance and Overview Committee**

(Pages 1 - 8)

To confirm as a correct record the Minutes of the meeting of the Performance and Overview Committee held on 2<sup>nd</sup> September 2020. (attached as Annex 1)

**ITEMS REQUIRING DISCUSSION/DECISION**

**2 Financial Review - Quarter 2, 2019-20**

(Pages 9 - 18)

**3 Programme Report - Quarter 2, 2020-21**

(Pages 19 - 36)

**4 Performance Report - Quarter 2, 2020-21**

(Pages 37 - 86)

**5 HMICFRS Action Plan - Health Report**

(Pages 87 - 106)

**6 Internal Audit Progress Report - Quarter 2, 2020-21 and  
Follow-Up Report**

(Pages 107 - 128)

**7 Annual Health, Safety and Wellbeing Report 2019-20**

(Pages 129 - 142)

**8 Annual Road Safety Report 2019-20**

(Pages 143 - 152)

**9 Interim Bonfire Report** (Verbal Report)

An officer will provide information about the bonfire period, summarising the actions taken by the fire and rescue service. A written report will be presented at the next meeting of the Committee.

**10 Forward Work Programme** (Pages 153 - 154)

The table includes those items that have been identified/agreed to-date. Members are asked to agree any additional items at the end of the meeting which need to be added to the programme.

**PART 2 - BUSINESS TO BE DISCUSSED IN PRIVATE**

None