



**Wednesday,
23 June 2021
10.30 am**

**Meeting of
Cheshire Fire Authority
Sadler Road
Winsford**

Contact Officer:
Donna Linton
Democratic Services

Cheshire Fire and Rescue Service, Clemonds Hey, Winsford, Cheshire, CW7 2UA

Tel: 01606 868804
E-mail: donna.linton@cheshirefire.gov.uk

Cheshire Fire Authority

Notes for Members of the Public

Attendance at Meetings

The Cheshire Fire Authority welcomes and encourages members of the public to be at its meetings and Committees. You are requested to remain quiet whilst the meeting is taking place and to enter and leave the meeting room as quickly and quietly as possible.

All meetings of the Authority are held at Sadler Road Winsford. If you plan to attend please report first to the Reception Desk where you will be asked to sign in and will be given a visitors pass. You should return your pass to the Reception Desk when you leave the building. There are some car parking spaces available on site for visitors at the front of the Sadler Road. Please do not park in spaces reserved for Fire Service personnel.

If you feel there might be particular problems with access to the building or car parking please contact the Reception Desk at Sadler Road Winsford Tel (01606) 868700.

Questions by Electors

An elector in the Fire Service area can ask the Chair of the Authority a question if it is sent to the Monitoring Officer at Fire Service HQ to arrive at least five clear working days before the meeting. The contact officer named on the front of the Agenda will be happy to advise you on this procedure.

Access to Information

Copies of the Agenda will be available at the meeting. A copy can also be obtained from the contact officer named on the front of the Agenda. Alternatively, individual reports are available on the Authority's website (www.cheshirefire.gov.uk)

The Agenda is usually divided into two parts. Members of the public are allowed to stay for the first part. When the Authority is ready to deal with the second part you will be asked to leave the meeting room, because the business to be discussed will be of a confidential nature, for example, dealing with individual people and contracts.

This agenda is available in large print, Braille, audio CD or in community languages upon request by contacting; Telephone: 01606868414 or email: equalities@cheshirefire.gov.uk

Recording of Meetings

The Authority audio records its meetings. Please contact Democratic Services for a copy of the recording via DemocraticServices@cheshirefire.gov.uk. The recordings are not kept indefinitely. Currently, the meetings are also broadcasted using Vimeo and the details can be found on the website of Cheshire Fire and Rescue Service.

Fire Evacuation

If the Fire Alarm sounds you should make your way to the nearest exit as quickly as possible and leave the building. Please follow any instructions from staff about evacuation routes.



MEETING OF CHESHIRE FIRE AUTHORITY

WEDNESDAY, 23 JUNE 2021

Time : 10.30 am

Lecture Theatre - Sadler Road, Winsford, Cheshire

AGENDA

PART 1 - BUSINESS TO BE DISCUSSED IN PUBLIC

1 PROCEDURAL MATTERS

1A Recording of Meeting

Members are reminded that this meeting will be audio-recorded. It will also be broadcasted using Vimeo.

1B Fire Authority Membership 2021-22

The following Members had been appointed to the Fire Authority by the respective constituent authorities:-

Appointed by Cheshire East Council (3 Lab, 3 Con, 2 Ind)

Labour

Cllr Marilyn Houston
Cllr Nick Mannion
Cllr Jonathan Parry

Conservative

Cllr Rachel Bailey
Cllr Michael Beanland
Cllr David Brown

Independent

Cllr Rob Moreton
Cllr James Nicholas

Appointed by Cheshire West and Chester Council (4 Lab, 4 Con)

Labour

Cllr Gina Lewis
Cllr Nathan Pardoe
Cllr Bob Rudd
Cllr Peter Wheeler

Conservative

Cllr Razia Daniels
Cllr Jill Houlbrook
Cllr Stuart Parker
Cllr Norman Wright

Appointed by Halton Borough Council (3 Lab)

Labour

Cllr Phil Harris
Cllr Stef Nelson
Cllr Rob Polhill

Appointed by Warrington Borough Council (2 Lab, 1 Con, 1 Lib Dem)

Labour

Cllr Karen Mundry
Cllr Steve Wright

Conservative

Cllr Phil Eastty

Liberal Democrat

Cllr Mike Biggin

Note: The Police and Crime Commissioner for Cheshire, Mr John Dwyer, has also been afforded certain rights in relation to Fire Authority business, including the right to attend meetings.

1C Apologies for Absence

1D Election of Chair

Members will be invited to elect a Chair of the Authority, to serve until the Annual Meeting in 2022.

1E Election of Deputy Chair

Members will be invited to elect a Deputy Chair of the Authority, to serve until the Annual Meeting in 2022.

Note: That Chair and Deputy Chair must be from different constituent authorities.

If an election is necessary votes will be cast by secret ballot until one Member receives more than half of the cast votes.

1F Appointment of Group Spokepersons

A political group may appoint a Group Spokesperson. The respective names will be confirmed at the meeting. There are three political groups: Labour (12 members); Conservative (8 members) and Independent (3 members).

1G Appointment of Lead Members

Each constituent authority is invited to appoint a Lead Member.

Note: Should the Chair and/or Deputy Chair wish to act as Lead Member for their respective constituent authority they would automatically take the role.

1H Chair's Announcements

To receive any announcements that the Chair wishes to make prior to the commencement of the formal business of the meeting.

1I Declaration of Members' Interests

Members are reminded that the Members' Code of Conduct requires the disclosure of Statutory Disclosable Pecuniary Interests, Non-Statutory Disclosable Pecuniary Interests and Disclosable Non-Pecuniary Interests.

- 1J Questions from Members of the Public**
To receive any questions submitted, in accordance with procedure rules 4.47 to 4.54 by members of the public within the area covered by the Fire Authority.
- 1K Minutes of Fire Authority** (Pages 1 - 4)
To confirm as a correct record the minutes of the Fire Authority Meeting held on 28th April 2021.
- 1L Appointments of Committees etc., Outside Bodies and Member Roles 2021-22** (Pages 5 - 32)
Members are asked to appoint to Committees etc., Outside Bodies and Member Roles for 2021-22.

The report of the Director of Governance and Commissioning sets out the requirements for these appointments.
- 1M Programme of Member Meetings 2021-22** (Pages 33 - 34)
Previously approved (two additional Staffing Committee meetings have been included within the programme of Member Meetings 2021-22) – to be noted.
- 1N Constitution**
Members are asked to adopt the Constitution which contains the following sections:-

Section 1, Cheshire Fire Authority; Section 2, Key Documents; Section 3, Members' Decision Making; Section 4, Procedural Matters; Section 5, Outside Bodies; Section 6, Members' Roles; Section 7, Protocols; Section 8, Members' Code of Conduct; Section 9, Members' Allowances Scheme; Section 10, Financial Regulations and Section 11, Scheme of Delegation

A copy of the Constitution can be accessed on the Cheshire Fire and Rescue Service website:-

<https://www.cheshirefire.gov.uk/about-us/fire-authority/cheshire-fire-authority-constitution>

ITEMS REQUIRING DISCUSSION / DECISION

- 2 End of Year Financial Report 2020-21** (Pages 35 - 48)
- 3 Treasury Management Annual Report 2020-21** (Pages 49 - 56)
- 4 External Audit Plan for 2020-21** (Pages 57 - 108)
- 5 Environment and Sustainability Strategy 2020-2025** (Pages 109 - 132)
- 6 2019-21 Staff Engagement Forum** (Pages 133 - 146)

**7 Review of Member Development 2020-21 and Member
Development Programme 2021-22**

(Pages 147 - 170)

**There is no business to be considered in Part 2 (business to be discussed
in private)**