



**Wednesday,
29 September 2021
10.30 am**

**Meeting of
Cheshire Fire Authority
Sadler Road
Winsford
CW7 2FQ**

Contact Officer:
Donna Linton
Democratic Services

Cheshire Fire and Rescue Service, Clemonds Hey, Winsford, Cheshire, CW7 2UA

Tel: 01606 868804
E-mail: donna.linton@cheshirefire.gov.uk

Cheshire Fire Authority

Notes for Members of the Public

Attendance at Meetings

The Cheshire Fire Authority welcomes and encourages members of the public to be at its meetings and Committees. You are requested to remain quiet whilst the meeting is taking place and to enter and leave the meeting room as quickly and quietly as possible.

All meetings of the Authority are held at the Training Centre, Sadler Road, Winsford. If you plan to attend please report first to the Reception Desk where you will be asked to sign in and will be given a visitors pass. You should return your pass to the Reception Desk when you leave the building. There are some car parking spaces available on site for visitors at the front of the building. Please do not park in spaces reserved for Fire Service personnel.

If you feel there might be particular problems with access to the building or car parking please contact the Reception Desk at Sadler Road Winsford Tel (01606) 868700.

Questions by Electors

An elector in the Fire Service area can ask the Chair of the Authority a question if it is sent to the Monitoring Officer at Fire Service HQ to arrive at least five clear working days before the meeting. The contact officer named on the front of the Agenda will be happy to advise you on this procedure.

Access to Information

Copies of the Agenda will be available at the meeting. A copy can also be obtained from the contact officer named on the front of the Agenda. Alternatively, the Agenda and individual reports are available on the Authority's website (www.cheshirefire.gov.uk)

The Agenda is usually divided into two parts. Most business is dealt with in the first part which is open to the public. On occasion some business may need to be considered in the second part of the agenda, in private session. There are limited reasons which allow this to take place, e.g. because confidential information is being considered about an individual, or commercial information is being discussed.

This agenda is available in large print, Braille, audio CD or in community languages upon request by contacting; Telephone: 01606868414 or email: equalities@cheshirefire.gov.uk

Recording of Meetings

The Authority audio records its meetings. Please contact Democratic Services for a copy of the recording via DemocraticServices@cheshirefire.gov.uk. The recordings are not kept indefinitely.

Fire Evacuation

If the Fire Alarm sounds you should make your way to the nearest exit as quickly as possible and leave the building. Please follow any instructions from staff about evacuation routes.



MEETING OF THE CHESHIRE FIRE AUTHORITY

WEDNESDAY, 29 SEPTEMBER 2021

Time : 10.30 am

Lecture Theatre - Training Centre, Sadler Road, Winsford, Cheshire CW7 2FQ

AGENDA

PART 1 - BUSINESS TO BE DISCUSSED IN PUBLIC

1 PROCEDURAL MATTERS

1A Recording of Meeting

Members are reminded that this meeting will be audio-recorded.

1B Apologies for Absence

1C Chair's Announcements

To receive any announcements that the Chair wishes to make prior to the commencement of the formal business of the meeting.

1D Declaration of Members' Interests

Members are reminded that the Members' Code of Conduct requires the disclosure of Statutory Disclosable Pecuniary Interests, Non-Statutory Disclosable Pecuniary Interests and Disclosable Non-Pecuniary Interests.

1E Questions from Members of the Public

To receive any questions submitted, in accordance with procedure rules 4.47 to 4.54 by members of the public within the area covered by the Fire Authority.

1F Minutes of Fire Authority

To confirm as a correct record the minutes of the Fire Authority Meeting held on 23rd June 2021.

(Pages 1 - 16)

1G Notes of Informal Meeting of members of Governance and Constitution Committee

To receive, for information, the notes of the Informal Meeting of members of Governance and Constitution Committee held on 14th July 2021.

(Pages 17 - 20)

1H Notes of Informal Meeting of members of the Performance and Overview Committee and Minutes of Performance and Overview Committee

To receive, for information, the notes of the Informal Meeting of members of the Performance and Overview Committee held on 21st

(Pages 21 - 36)

July 2021 and the minutes of the Performance and Overview Committee meeting held on 8th September 2021.

- 1I Notes of Informal Meeting of members Closure of Accounts Committee** (Pages 37 - 40)
To receive, for information, the notes of the Informal Meeting of members of the Closure of Accounts Committee held on 21st July 2021.
- 1J Minutes of Staffing Committee and Notes of Informal Meeting of members of Staffing Committee** (Pages 41 - 44)
To receive, for information, the minutes of the Staffing Committee meeting held on 23rd June 2021 and the notes of the Informal Meeting of members of the Staffing Committee held on 25th August 2021.
- 1K Notes of the Informal Meeting of members of Estates and Property Committee** (Pages 45 - 48)
To receive, for information, the notes of the Informal Meeting of members of Estates and Property Committee held on 17th August 2021.
- 1L Notes of the Member Training and Development Group** (Pages 49 - 52)
To receive, for information, the notes of the Member Training and Development Group meeting held on 6th July 2021.
- 1M Notes of the Local Pension Board - Firefighters Pension Scheme** (Pages 53 - 58)
To receive, for information, the notes of the Local Pension Board – Firefighters Pension Board meeting held on 11th August 2021.

ITEMS REQUIRING DISCUSSION / DECISION

- 2 External Audit Finding Report 2020-21** (To Follow)
- 3 Final Accounts 2020-21 and Annual Governance Statement** (To Follow)
- 4 Statement of Assurance 2020-21** (Pages 59 - 82)
- 5 Annual Report 2020-21** (Pages 83 - 84)
- 6 2022-23 Draft Annual Action Plan** (Pages 85 - 118)
- 7 Equality, Diversity and Inclusion Strategy 2021-24** (Pages 119 -142)

PART 2 - BUSINESS TO BE DISCUSSED IN PRIVATE - NONE