



**Wednesday,
8 December 2021
10.30 am**

**Meeting of
Cheshire Fire Authority
Sadler Road
Winsford
CW7 2FQ**

Contact Officer:
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Democratic Services

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Cheshire Fire Authority

Notes for Members of the Public

Attendance at Meetings

The Cheshire Fire Authority welcomes and encourages members of the public to be at its meetings and Committees. You are requested to remain quiet whilst the meeting is taking place and to enter and leave the meeting room as quickly and quietly as possible.

All meetings of the Authority are held at the Training Centre, Sadler Road, Winsford. If you plan to attend please report first to the Reception Desk where you will be asked to sign in and will be given a visitors pass. You should return your pass to the Reception Desk when you leave the building. There are some car parking spaces available on site for visitors at the front of the building. Please do not park in spaces reserved for Fire Service personnel.

If you feel there might be particular problems with access to the building or car parking please contact the Reception Desk at Sadler Road Winsford Tel (01606) 868700.

Questions by Electors

An elector in the Fire Service area can ask the Chair of the Authority a question if it is sent to the Monitoring Officer at Fire Service HQ to arrive at least five clear working days before the meeting. The contact officer named on the front of the Agenda will be happy to advise you on this procedure.

Access to Information

Copies of the Agenda will be available at the meeting. A copy can also be obtained from the contact officer named on the front of the Agenda. Alternatively, the Agenda and individual reports are available on the Authority's website (www.cheshirefire.gov.uk)

The Agenda is usually divided into two parts. Most business is dealt with in the first part which is open to the public. On some occasions some business may need to be considered in the second part of the agenda, in private session. There are limited reasons which allow this to take place, e.g. as confidential information is being considered about an individual, or commercial information is being discussed.

This agenda is available in large print, Braille, audio CD or in community languages upon request by contacting; Telephone: 01606868414 or email: equalities@cheshirefire.gov.uk

Recording of Meetings

The Authority audio records its meetings. Please contact Democratic Services for a copy of the recording via DemocraticServices@cheshirefire.gov.uk. The recordings are not kept indefinitely.

Fire Evacuation

If the Fire Alarm sounds you should make your way to the nearest exit as quickly as possible and leave the building. Please follow any instructions from staff about evacuation routes.



**MEETING OF THE CHESHIRE FIRE AUTHORITY
WEDNESDAY, 8 DECEMBER 2021**

Time : 10.30 am

**Lecture Theatre - Training Centre, Sadler Road, Winsford, Cheshire CW7
2FQ**

AGENDA

PART 1 - BUSINESS TO BE DISCUSSED IN PUBLIC

1 PROCEDURAL MATTERS

1A Recording of Meeting

Members are reminded that this meeting will be audio-recorded.

1B Apologies for Absence

1C Chair's Announcements

To receive any announcements that the Chair wishes to make prior to the commencement of the formal business of the meeting.

1D Declaration of Members' Interests

Members are reminded that the Members' Code of Conduct requires the disclosure of Statutory Disclosable Pecuniary Interests, Non-Statutory Disclosable Pecuniary Interests and Disclosable Non-Pecuniary Interests.

1E Questions from Members of the Public

To receive any questions submitted, in accordance with procedure rules 4.47 to 4.54 by members of the public within the area covered by the Fire Authority.

1F Minutes of Fire Authority

To confirm as a correct record the minutes of the Fire Authority Meeting held on 29th September 2021.

(Pages 1 - 6)

1G Minutes of Brigade Managers' Pay and Performance Committee

To receive, for information, the minutes of the Brigade Managers' Pay and Performance Committee meeting held on 8th November 2021.

(Pages 7 - 8)

1H Minutes of Staffing Committee

To receive, for information, the minutes of the Staffing Committee meeting held on 8th November 2021.

(Pages 9 - 12)

11 Minutes of Governance and Constitution Committee (Pages 13 - 40)

To receive, for information, the minutes of the Governance and Constitution Committee meeting held on 10th November 2021 and consider the following Recommendations made by the Committee:

New Members' Code of Conduct

The New Members' Code of Conduct, attached to this Agenda as Annex 1, has been recommended to the Fire Authority by the Governance and Constitution Committee. The covering report that was considered by the Committee is also included as part of Annex 1. The covering report and appendices that were considered by the Committee have previously been made available to Members of the Fire Authority and can be accessed via this link: [Agenda for Governance and Constitution Committee on Wednesday, 10th November, 2021, 10.00 am - Cheshire Fire and Rescue Service](#)

Recommended that:

The Fire Authority adopts the New Members' Code of Conduct (Pages 23 – 31)

Members' Allowances Scheme 2022-23

The Members' Allowance Scheme 2022-23, attached to this Agenda as Annex 2, has been recommended to the Fire Authority by the Governance and Constitution Committee. The covering report that was considered by the Committee is also included as part of Annex 2.

Recommended that:

The Fire Authority approves the Members' Allowances Scheme 2022-23 (Pages 35 – 38)

Independent (Non-Elected) Member – Further Term of Office

The report that was considered by the Committee is attached to this Agenda as Annex 3.

Recommended that:

A further term of office be agreed by the Fire Authority for Derek Barnett to act as an independent (non-elected) member.

1J Minutes of Performance and Overview Committee (Pages 41 - 50)

To receive, for information, the minutes of the Performance and Overview Committee meeting held on 24th November 2021 and consider the following recommendation made by the Committee:

Recommended that:

The Fire Authority writes to the Cheshire Councils and other key partners with a view to securing progress with the Road Safety Strategy Plan for Cheshire.

- 1K Notes of the Member Training and Development Group** (Pages 51 - 54)
To receive, for information, the notes of the Member Training and Development Group meeting held on 5th October 2021.
- 1L Note of the Risk Management Board** (Pages 55 - 60)
To receive, for information, the notes of the Risk Management Board meeting held on 12th October 2021.
- 1M Notes of the Local Pension Board - Firefighters Pension Scheme** (Pages 61 - 66)
To receive, for information, the notes of the Local Pension Board – Firefighters Pension Scheme meeting held on 10th November 2021.
- 1N Programme of Member Meetings 2022-23** (Pages 67 - 68)
The programme is similar to previous years, taking into account as far as possible the anticipated meeting arrangements of the constituent authorities.

ITEMS REQUIRING DISCUSSION / DECISION

- 2 2022/23 Draft Budget and Medium Term Financial Plan** (Pages 69 - 74)
- 3 Treasury Management - Mid Year Report 2021/22** (Pages 75 - 82)
- 4 External Auditor's Annual Report 2020-21** (Pages 83 - 112)
- 5 Draft 2022-2023 Annual Action Plan - Consultation Interim Feedback** (Pages 113 - 116)
- 6 Member Development Strategy 2022-24** (Pages 117 - 128)
- 7 Procurement of External Auditors** (Pages 129 - 134)
- 8 Ethical Procurement Strategy and Social Value Policy** (Pages 135 - 158)

PART 2 - BUSINESS TO BE DISCUSSED IN PRIVATE

NONE