



**Wednesday,
9 February 2022
10.30 am**

**Meeting of
Cheshire Fire Authority
Sadler Road
Winsford
CW7 2FQ**

Contact Officer:
Donna Linton
Democratic Services

Cheshire Fire and Rescue Service, Clemonds Hey, Winsford, Cheshire, CW7 2UA

Tel: 01606 868804
E-mail: donna.linton@cheshirefire.gov.uk

Cheshire Fire Authority

Notes for Members of the Public

Attendance at Meetings

The Cheshire Fire Authority welcomes and encourages members of the public to be at its meetings and Committees. You are requested to remain quiet whilst the meeting is taking place and to enter and leave the meeting room as quickly and quietly as possible.

All meetings of the Authority are held at the Training Centre, Sadler Road, Winsford. If you plan to attend please report first to the Reception Desk where you will be asked to sign in and will be given a visitors pass. You should return your pass to the Reception Desk when you leave the building. There are some car parking spaces available on site for visitors at the front of the building. Please do not park in spaces reserved for Fire Service personnel.

If you feel there might be particular problems with access to the building or car parking please contact the Reception Desk at Sadler Road Winsford Tel (01606) 868700.

Access to Information

Copies of the Agenda will be available at the meeting. A copy can also be obtained from the contact officer named on the front of the Agenda. Alternatively, the Agenda and individual reports are available on the Authority's website (www.cheshirefire.gov.uk)

The Agenda is usually divided into two parts. Most business is dealt with in the first part which is open to the public. On some occasions some business may need to be considered in the second part of the agenda, in private session. There are limited reasons which allow this to take place, e.g. as confidential information is being considered about an individual, or commercial information is being discussed.

This agenda is available in large print, Braille, audio CD or in community languages upon request by contacting; Telephone: 01606868414 or email: equalities@cheshirefire.gov.uk

Recording of Meetings

The Authority audio records its meetings. Please contact Democratic Services for a copy of the recording via DemocraticServices@cheshirefire.gov.uk. The recordings are not kept indefinitely.

Fire Evacuation

If the Fire Alarm sounds you should make your way to the nearest exit as quickly as possible and leave the building. Please follow any instructions from staff about evacuation routes.



**MEETING OF THE CHESHIRE FIRE AUTHORITY
WEDNESDAY, 9 FEBRUARY 2022**

Time : 10.30 am

**Lecture Theatre - Training Centre, Sadler Road, Winsford, Cheshire CW7
2FQ**

AGENDA

PART 1 - BUSINESS TO BE DISCUSSED IN PUBLIC

1 PROCEDURAL MATTERS

1A Recording of Meeting

Members are reminded that this meeting will be audio-recorded.

1B Apologies for Absence

1C Chair's Announcements

To receive any announcements that the Chair wishes to make prior to the commencement of the formal business of the meeting.

1D Declaration of Members' Interests

Members are reminded that the Members' Code of Conduct requires the disclosure of Statutory Disclosable Pecuniary Interests, Non-Statutory Disclosable Pecuniary Interests and Disclosable Non-Pecuniary Interests.

1E Questions from Members of the Public

To receive any questions submitted, in accordance with procedure rules 4.47 to 4.54 by members of the public within the area covered by the Fire Authority.

1F Minutes of Fire Authority

To confirm as a correct record the minutes of the Fire Authority Meeting held on 8th December 2021

(Pages 1 - 8)

Minute 8 includes: a resolution to approve the Ethical Procurement Strategy; and a resolution to approve the Social Value Policy - both on an interim basis

The issues mentioned in Minute 8 were discussed with Members at a recent Planning Day. As a result of the discussion the following deletion/additions are proposed for the Ethical Procurement Strategy (blue for deletion and red for addition):

Under the section Ethical Practice Responsibilities

c) *Environment:*

The Fire Authority endeavours to purchase through contractors, service providers and suppliers who are committed to continuously working to improve environmental standards in the supply chain. It is keen to see food procured from suppliers that are able to demonstrate at least minimum animal welfare standards.

Examples of ~~this~~ standards would be contractors, service providers and suppliers who work with organisations and/or have accreditations such as, but not limited to, the following;

- i. Environmental Standards - ISO 14001, EMAS Management System*
- ii. Good Agricultural standards - GlobalGAP*
- iii. Consumer facing standards - Fairtrade, Rainforest Alliance, Tea Sourcing Partnership (TSP)*
- iv. Organic – Soil Association*
- v. Management of World Forests – FSC, PEFC*
- vi. Improving Global Supply Chains – SEDEX*

Under the section Core Strategy Objectives

d. *Local Suppliers*

To increase opportunities to local suppliers the Fire Authority will mandate that at least one of the three quotes (and more where market conditions permit) within a procurement process will be requested from a Cheshire-based contractor, service provider, or supplier, where feasible.

It will also commit to reviewing its use of procurement Frameworks which cannot be accessed by local contractors, service providers, or suppliers.

The Fire Authority is keen to engage local suppliers wherever it is appropriate and provided that it is lawful to do so. In some circumstances the term 'local suppliers' will need to be construed to include suppliers that are not Cheshire-based.

Note: Members of the Fire Authority have been sent a copy of the report and appendices that were considered at the meeting in December 2021. The following link can be used to access the documents: [Agenda for Cheshire Fire Authority on Wednesday, 8th December 2021, 10.30am- Cheshire Fire and Rescue Service.](#)

- 1G Minutes of Staffing Committee** (Pages 9 - 10)
To receive, for information, the minutes of the Staffing Committee meeting held on 11th January 2022
- 1H Minutes of Brigade Managers' Pay and Performance Committee** (Pages 11 - 12)
To receive, for information, the minutes of the Brigade Managers' Pay and Performance Committee meeting held on 24th January 2022
- 1I Minutes of Estates and Property Committee** (Pages 13 - 16)
To receive, for information, the minutes of the Estates and Property Committee meeting held on 24th January 2022

Minute 3 contains a Recommendation to the Fire Authority

This Recommendation will only need to be considered if the Fire Authority decides to proceed with the proposal to transition operations at Wilmslow Fire Station from the current nucleus duty system to a day crewed duty system. In order to achieve this nine houses will need to be purchased in the vicinity of the fire station to accommodate the operational staff who will work the duty system. The funding of the proposal will also need to be confirmed before the Recommendation can be considered.

Recommended that:

the Fire Authority delegates authority to the Chief Fire Officer and Chief Executive, Treasurer and Monitoring Officer to purchase nine properties in Wilmslow for day crewed housing subject to them consulting with the Chair of the Fire Authority

Note: This will depend upon the following decisions:
Item 3 on the Agenda, 2022-23 Annual Action Plan; and
Item 5 on the Agenda, Draft Budget 2022-23, Council Tax Precept and Medium Term Financial Plan 2022-27

- 1J Notes of the Member Training and Development Group** (Pages 17 - 20)
To receive, for information, the notes of the Member Training and Development Group meeting held on 18th January 2022

ITEMS REQUIRING DISCUSSION / DECISION

- 2 Pay Policy Statement 2022-23** (Pages 21 - 30)
- 3 2022-2023 Annual Action Plan** (Pages 31 - 208)
- 4 Treasury Management Strategy 2022-23** (Pages 209 - 236)
- 5 Draft 2022-23 Budget; Council Tax Precept; and Medium Term Financial Plan 2022-27** (Pages 237 - 272)

PART 2 - BUSINESS TO BE DISCUSSED IN PRIVATE

NONE