



**Wednesday,  
25 August 2021  
10.00 am**

**Meeting of  
Staffing Committee  
Informal Meeting  
via Skype**

Contact Officer:  
Donna Linton  
Democratic Services

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## **Cheshire Fire Authority**

### **Notes for Members of the Public**

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#### **Attendance at Meetings**

Currently formal meetings of the Fire Authority are not taking place due to the Coronavirus pandemic. Members of the public are able to view informal meetings via Cheshire Fire and Rescue Service's Vimeo account. Details to access the meeting broadcast are available on the Cheshire Fire and Rescue Service's website.

If you require any assistance accessing a live stream of the meeting, please contact a member of Democratic Services on 01606868858 or via email: [DemocraticServices@cheshirefire.gov.uk](mailto:DemocraticServices@cheshirefire.gov.uk)

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#### **Questions by Electors**

An elector in the Fire Service area can ask the Chair of the Authority a question if it is sent to the Monitoring Officer at Fire Service HQ to arrive at least five clear working days before the meeting. The contact officer named on the front of the Agenda will be happy to advise you on this procedure.

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#### **Access to Information**

Copies of the Agenda can be obtained from the contact officer named on the front of the Agenda. Alternatively, individual reports are available on the Authority's website ([www.cheshirefire.gov.uk](http://www.cheshirefire.gov.uk)).

The Agenda is usually divided into two parts. Members of the public are allowed to stay for the first part. When the Authority is ready to deal with the second part you will be asked to leave the meeting room, because the business to be discussed will be of a confidential nature, for example, dealing with individual people and contracts.

**This agenda is available in large print, Braille, audio CD or in community languages upon request by contacting; Telephone: 01606868414 or email: [equalities@cheshirefire.gov.uk](mailto:equalities@cheshirefire.gov.uk)**

#### **Recording of Meetings**

Currently, the meetings are broadcasted using Vimeo. The Authority also audio records its meetings. Please contact Democratic Services for a copy of the recording via [DemocraticServices@cheshirefire.gov.uk](mailto:DemocraticServices@cheshirefire.gov.uk). The recordings are not kept indefinitely.

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**MEETING OF THE STAFFING COMMITTEE  
WEDNESDAY, 25 AUGUST 2021**

**Time : 10.00 am**

**Remote Meeting - Via Skype**

**AGENDA**

**Part 1 - Business to be discussed in public**

**1 PROCEDURAL MATTERS**

**1A Record of Meeting**

**1B Apologies for Absence**

**1C Declaration of Members' Interests**

Members are reminded that the Members' Code of Conduct requires the disclosure of Statutory Disclosable Pecuniary Interests, Non-Statutory Disclosable Pecuniary Interests and Disclosable Non-Pecuniary Interests.

**1D Minutes of the Staffing Committee**

To approve the minutes of the Staffing Committee held on 23<sup>rd</sup> June 2021.

(Pages 1 - 2)

**2 Communications Update**

The Interim Head of Communications to provide an update on the project to re-establish a dedicated in-house communications department for Cheshire Fire and Rescue Service.

(Verbal Report)

**3 Service Management Team Update and Action Plan**

(Pages 3 - 16)