



**Wednesday,
22 June 2022
10.30 am**

**Meeting of
Cheshire Fire Authority
Sadler Road
Winsford
CW7 2FQ**

Contact Officer:
Donna Linton
Democratic Services

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Cheshire Fire Authority

Notes for Members of the Public

Attendance at Meetings

The Cheshire Fire Authority welcomes and encourages members of the public to be at its meetings and committees. You are requested to remain quiet whilst the meeting is taking place and to enter and leave the meeting room as quickly and quietly as possible.

All meetings of the Authority are held at the Training Centre, Sadler Road, Winsford. If you plan to attend please report first to the Reception Desk where you will be asked to sign in and will be given a visitors pass. You should return your pass to the Reception Desk when you leave the building. There are some car parking spaces available on site for visitors at the front of the building. Please do not park in spaces reserved for Fire Service personnel.

If you feel there might be particular problems with access to the building or car parking please contact the Reception Desk at Sadler Road Winsford Tel (01606) 868700.

Questions by Electors

An elector in the Fire Service area can ask the Chair of the Authority a question if it is sent to the Monitoring Officer at Fire Service HQ to arrive at least five clear working days before the meeting. The contact officer named on the front of the Agenda will be happy to advise you on this procedure.

Access to Information

Copies of the Agenda will be available at the meeting. A copy can also be obtained from the contact officer named on the front of the Agenda. Alternatively, the Agenda and individual reports are available on the Authority's website (www.cheshirefire.gov.uk)

The Agenda is usually divided into two parts. Most business is dealt with in the first part which is open to the public. On some occasions some business may need to be considered in the second part of the agenda, in private session. There are limited reasons which allow this to take place, e.g. as confidential information is being considered about an individual, or commercial information is being discussed.

This agenda is available in large print, Braille, audio CD or in community languages upon request by contacting; Telephone: 01606868414 or email: equalities@cheshirefire.gov.uk

Recording of Meetings

The Authority audio records its meetings. Please contact Democratic Services for a copy of the recording via DemocraticServices@cheshirefire.gov.uk. The recordings are not kept indefinitely.

Fire Evacuation

If the Fire Alarm sounds you should make your way to the nearest exit as quickly as possible and leave the building. Please follow any instructions from staff about evacuation routes.



MEETING OF THE CHESHIRE FIRE AUTHORITY

WEDNESDAY, 22 JUNE 2022

Time : 10.30 am

Lecture Theatre - Training Centre, Sadler Road, Winsford, Cheshire CW7 2FQ

AGENDA

PART 1 - BUSINESS TO BE DISCUSSED IN PUBLIC

1 PROCEDURAL MATTERS

1A Recording of Meeting

Members are reminded that this meeting will be audio-recorded.

1B Fire Authority Membership 2022-23

The following Members have been appointed to the Fire Authority by the respective constituent authorities:-

Appointed by Cheshire East Council (3 Lab, 3 Con, 2 Ind, 1 Lib Dem)

Labour	Conservative	Independent	Liberal Democrat
Cllr Marilyn Houston	Cllr Rachel Bailey	Cllr Rob Moreton	Cllr Denis Murphy
Cllr Nick Mannion	Cllr Michael Beanland	Cllr James Nicholas	
Cllr Jonathan Parry	Cllr David Brown		

Appointed by Cheshire West and Chester Council (4 Lab, 3 Con)

Labour	Conservative
Cllr Gina Lewis	Cllr Razia Daniels
Cllr Nathan Pardoe	Cllr Stuart Parker
Cllr Bob Rudd	Cllr Norman Wright
Cllr Peter Wheeler	

Appointed by Halton Borough Council (3 Lab)

Labour

Cllr Phil Harris
Cllr Stef Nelson
Cllr Rob Polhill

Appointed by Warrington Borough Council (2 Lab, 1 Con, 1 Lib Dem)

Labour

Conservative

Liberal Democrat

Cllr Karen Mundry
Cllr Brian Gallagher

Cllr Kath Buckley

Cllr Peter Walker

1C Apologies for Absence

1D Election of Chair

Members will be invited to elect a Chair of the Authority, to serve until the Annual Meeting in 2023.

1E Election of Deputy Chair

Members will be invited to elect a Deputy Chair of the Authority to serve until the Annual Meeting in 2023.

Note: The Chair and Deputy Chair must be from different constituent authorities.

1F Appointment of Group Spokespersons

A political group may appoint a Group Spokesperson. The respective names will be confirmed at the meeting.

1G Appointment of Lead Members

Each constituent authority is invited to appoint a Lead Member.

Note: Should the Chair and/or Deputy Chair wish to act as a Lead Member for their respective constituent authority they would automatically take the role.

1H Chair's Announcements

To receive any announcements that the Chair wishes to make prior to the commencement of the formal business of the meeting.

1I Declaration of Members' Interests

Members are reminded to disclose any interests that are relevant to any item on the Agenda.

1J Questions from Members of the Public

To receive any questions submitted, in accordance with procedure rules 4.47 to 4.54 by members of the public within the area covered by the Fire Authority.

1K Minutes of Fire Authority

To confirm as a correct record the minutes of the Fire Authority Meeting held on 27th April 2022.

(Pages 7 - 12)

1L Minutes of Estates and Property Committee

To receive, for information, the minutes of the Estates and Property Committee meeting held on 1st March 2022.

(Pages 13 - 14)

1M Minutes of Staffing Committee (Pages 15 - 16)
To receive, for information, the minutes of the Staffing Committee meeting held on 27th April 2022.

1N Urgent Business to be determined between Fire Authority Meetings (Pages 17 - 18)
Proposal to allocate additional Capital Funding to the Crewe Fire Station Project

An item of business was considered to be sufficiently urgent that it could not wait until this meeting. It was determined using the 'urgency procedure' contained in paragraphs 4.87 and 4.89 of the Constitution. The form that was produced is attached to the Agenda Sheet. The Chair and a Group Spokesperson supported the action.

Members are asked to note the decision.

1O Appointments of Committees etc., Outside Bodies and Member Roles 2022-23 (Pages 19 - 46)
Members are asked to appoint to Committees etc., Outside Bodies and Member Roles for 2022-23.

The report of the Director of Governance and Commissioning sets out the requirements for these appointments.

1P Programme of Member Meetings 2022-23 (Pages 47 - 48)
This had previously been approved by the Fire Authority in December 2021 and since then some minor changes to meeting dates have taken place.

Members are asked to note the Programme.

1Q Constitution
Members are asked to adopt the Constitution which contains the following sections:-

Section 1, Cheshire Fire Authority; Section 2, Key Documents; Section 3, Members' Decision Making; Section 4, Procedural Matters; Section 5, Outside Bodies; Section 6, Members' Roles; Section 7, Protocols; Section 8, Members' Code of Conduct; Section 9, Members' Allowances Scheme; Section 10, Financial Regulations and Section 11, Scheme of Delegation

A copy of the Constitution can be accessed on the Cheshire Fire and Rescue Service website:-

<https://www.cheshirefire.gov.uk/about-us/fire-authority/cheshire-fire-authority-constitution>

ITEMS REQUIRING DISCUSSION / DECISION

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|----------|--------------------------------------------------------------------------------------|--------------------------|
| 2 | Finance Report - End of Year 2021-22 | (Pages 49 - 62) |
| 3 | Treasury Management Annual Report 2021-22 | (Pages 63 - 70) |
| 4 | Review of Member Development 2021-22 and Member Development Programme 2022-23 | (Pages 71 - 92) |
| 5 | Sprinkler Pledge and Proposed Sprinkler Motion | (Pages 93 - 98) |
| 6 | Sale of Surplus Land to the Rear of Chester Fire Station | (Pages 99 - 102) |
| 7 | Exclusion of Press and Public | (Pages 103 - 104) |

PART 2 - BUSINESS TO BE DISCUSSED IN PRIVATE

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| 8 | Sale of Surplus Land to the Rear of Chester Fire Station | (Pages 105 - 106) |
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