



**Wednesday, 16 November
2022**

**10.30 am or on the rise of Governance
and Constitution Committee, whichever
is later.**

**Meeting of
Audit Committee
Sadler Road
Winsford
CW7 2FQ**

Contact Officer:
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Cheshire Fire Authority

Notes for Members of the Public

Attendance at Meetings

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If you feel there might be particular problems with access to the building or car parking please contact the Reception Desk at Sadler Road Winsford Tel (01606) 868700.

Access to Information

Copies of the Agenda will be available at the meeting. A copy can also be obtained from the contact officer named on the front of the Agenda. Alternatively, the Agenda and individual reports are available on the Authority's website (www.cheshirefire.gov.uk)

The Agenda is usually divided into two parts. Most business is dealt with in the first part which is open to the public. On some occasions some business may need to be considered in the second part of the agenda, in private session. There are limited reasons which allow this to take place, e.g. as confidential information is being considered about an individual, or commercial information is being discussed.

This agenda is available in large print, Braille, audio CD or in community languages upon request by contacting; Telephone: 01606868414 or email: equalities@cheshirefire.gov.uk

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MEETING OF THE AUDIT COMMITTEE

WEDNESDAY, 16 NOVEMBER 2022

Time : 10.30 am

Lecture Theatre - Training Centre, Sadler Road, Winsford, Cheshire CW7 2FQ

AGENDA

1 Introductions and apologies

2 Purpose of the Committee

The responsibilities of the Committee are set out below:

To monitor the adequacy and effectiveness of the external audit of the Authority's services and functions and to:-

- i. Approve the nature and scope of the external audit of the Authority's services and functions;
- ii. Consider external audit reports;
- iii. Monitor the Authority's response to the external auditor's findings and the implementation of external audit recommendations.

To monitor the adequacy and effectiveness of the internal audit arrangements and to: -

- i. Approve the annual Internal Audit Plan;
- ii. Monitor progress against the Plan through the receipt of periodic progress reports and an annual Internal Audit Report;
- iii. Consider any internal audit that provides less than substantial assurance and/or includes any high or critical risk ratings;
- iv. Monitor the response to Internal Audit Reports and the implementation of recommendations.

3 Internal Audit - role, Annual Plan and update (Pages 5 - 22)

The Internal Auditor will lead a discussion about the role of internal audit and the items that are attached to the agenda.

4 External Audit - role, Annual Plan and update (Pages 23 - 82)

The External Auditor will lead a discussion about the role of external audit and the items that are attached to the agenda.

- 5 Future Work Programme of the Committee** (Pages 83 - 84)
- This item is intended to allow the Committee to consider and agree the future work programme.
- 6 Training and Development for Committee members** (Verbal Report)
- This item is intended to allow the Committee to consider and agree the training and development requirement of the members of the Committee.
- 7 Internal Audit Report - Business Continuity Planning Review** (Pages 85 - 100)
- 8 Internal Audit - Progress Report Quarter 2 2022-23** (Pages 101 -110)