



**Wednesday,
27 September 2023
10.30 am**

**Meeting of
Cheshire Fire Authority
Sadler Road
Winsford
CW7 2FQ**

Contact Officer:
Donna Linton
Democratic Services

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Cheshire Fire Authority

Notes for Members of the Public

Attendance at Meetings

The Cheshire Fire Authority welcomes and encourages members of the public to be at its meetings and Committees. You are requested to remain quiet whilst the meeting is taking place and to enter and leave the meeting room as quickly and quietly as possible.

All meetings of the Authority are held at the Training Centre, Sadler Road, Winsford. If you plan to attend please report first to the Reception Desk where you will be asked to sign in and will be given a visitors pass. You should return your pass to the Reception Desk when you leave the building. There are some car parking spaces available on site for visitors at the front of the building. Please do not park in spaces reserved for Fire Service personnel.

If you feel there might be particular problems with access to the building or car parking please contact the Reception Desk at Sadler Road Winsford Tel (01606) 868700.

Questions by Electors

An elector in the Fire Service area can ask the Chair of the Authority a question if it is sent to the Monitoring Officer at Fire Service HQ to arrive at least five clear working days before the meeting. The contact officer named on the front of the Agenda will be happy to advise you on this procedure.

Access to Information

Copies of the Agenda will be available at the meeting. A copy can also be obtained from the contact officer named on the front of the Agenda. Alternatively, the Agenda and individual reports are available on the Authority's website (www.cheshirefire.gov.uk)

The Agenda is usually divided into two parts. Most business is dealt with in the first part which is open to the public. On some occasions some business may need to be considered in the second part of the agenda, in private session. There are limited reasons which allow this to take place, e.g. as confidential information is being considered about an individual, or commercial information is being discussed.

This agenda is available in large print, Braille, audio CD or in community languages upon request by contacting; Telephone: 01606868414 or email: equalities@cheshirefire.gov.uk

Recording of Meetings

The Authority audio records its meetings. Please contact Democratic Services for a copy of the recording via DemocraticServices@cheshirefire.gov.uk. The recordings are not kept indefinitely.

Fire Evacuation

If the Fire Alarm sounds you should make your way to the nearest exit as quickly as possible and leave the building. Please follow any instructions from staff about evacuation routes.



**MEETING OF THE CHESHIRE FIRE AUTHORITY
WEDNESDAY, 27 SEPTEMBER 2023**

Time: 10.30 am

**Lecture Theatre - Training Centre, Sadler Road, Winsford, Cheshire CW7
2FQ**

AGENDA

PART 1 - BUSINESS TO BE DISCUSSED IN PUBLIC

1 PROCEDURAL MATTERS

1A Recording of Meeting

Members are reminded that this meeting will be audio-recorded.

1B Apologies for Absence

1C Chair's Announcements

To receive any announcements that the Chair wishes to make prior to the commencement of the formal business of the meeting.

1D Declaration of Members' Interests

Members are reminded to disclose any interests that are relevant to any item on the Agenda.

1E Questions from Members of the Public

To receive any questions submitted, in accordance with procedure rules 4.47 to 4.54 by members of the public within the area covered by the Fire Authority.

1F Minutes of Fire Authority

To confirm as a correct record the minutes of the Fire Authority Meeting held on 28th June 2023.

(Pages 5 - 20)

1G Minutes of Governance and Constitution Committee

To receive, for information, the minutes of the Governance and Constitution Committee meeting held on 5th July 2023.

(Pages 21 - 24)

1H Minutes of Performance and Overview Committee

To receive, for information, the minutes of the Performance and Overview Committee meeting held on 12th July 2023.

(Pages 25 - 30)

1I Minutes of Audit Committee

To receive, for information, the minutes of the Audit Committee meeting held on 12th July 2023.

(Pages 31 - 36)

- 1J Minutes of Brigade Managers' Pay and Performance Committee** (Pages 37 - 38)
To receive, for information, the minutes of the Brigade Managers' Pay and Performance Committee meeting held on 10th July 2023.
- 1K Minutes of Staffing Committee** (Pages 39 - 42)
To receive, for information, the minutes of the Staffing Committee meeting held on 13th July and 10th August 2023.
- 1L Notes of Member Training and Development Group** (Pages 43 - 46)
To receive, for information, the notes of the Member Training and Development Group meeting held on 4th July 2023.
- 1M Notes of Local Pension Board - Firefighters Pension Scheme** (Pages 47 - 50)
To receive, for information, the notes of the Local Pension Board – Firefighters Pension Scheme meeting held on 15th August 2023.

ITEMS REQUIRING DISCUSSION / DECISION

- 2 Annual Report 2022-23** (Pages 51 - 52)
- 3 Draft Community Risk Management Plan 2024-28** (Pages 53 - 190)
- 4 Exclusion of Press and Public** (Pages 191 - 192)

PART 2 - BUSINESS TO BE DISCUSSED IN PRIVATE

- 5 Year Three Fire Station Modernisation Programme Update** (Pages 193 - 200)