



MINUTES OF THE MEETING OF THE MEMBER TRAINING AND DEVELOPMENT GROUP held on Tuesday, 6 December 2022 at Remote Meeting via Teams at 10.00 am

PRESENT: Councillors Gina Lewis (Chair), David Brown, Karen Mundry and Stuart Parker

1 APOLOGIES

Apologies were received from Councillor Rob Moreton and independent (non-elected) member Derek Barnett.

2 NOTES FROM THE PREVIOUS MEETING

RESOLVED: That

[1] the notes of the meeting on Tuesday 4th October 2022 be approved as a correct record.

3 MEMBER DEVELOPMENT STRATEGY 2022-24 IMPLEMENTATION - QUARTERLY MONITORING

The Governance Officer presented the report on the Member Development Strategy 2022-24 Quarterly Monitoring, updating Members on progress made against the Implementation Plan for the quarter. She provided an update in each of the objectives that were included in the Strategy.

Objective 1 – Identify and prioritise Members Training and Development Needs

Further discussion was held during Item 6 – ‘Members’ Personal Development Review Outcomes 2022-23’.

Objective 3 – Provision of an Annual Member Development Programme that is in line with priorities identified and within available resources

Sveral training sessions had taken place during Q3. Further discussion was held during Item 4 on the agenda.

Objective 4 – Delivery of a comprehensive and effective Induction process for new Members and Objective 5 – Member Champions

Members were advised that the Democratic Services team were scheduling meetings in the new year between any Members who had seen a change to their officer buddy or lead officer due to the Service Leadership Team restructure.

RESOLVED: That

[1] the Member Development Strategy 2022-24 Implementation – Quarterly Monitoring be noted.

4 MEMBER DEVELOPMENT PROGRAMME 2022-23 - QUARTERLY MONITORING

The Governance and Corporate Planning Manager presented a quarterly update on the Member Development Programme 2022-23. She advised that a number of training and development opportunities had taken place throughout the Q3. Members noted that many in-person training sessions had taken place during the quarter and many sessions postponed due to the Pandemic had taken place.

Members noted the importance of attendance at training sessions and asked officers to emphasise where changes had been made to annual training sessions in order to encourage existing Members to attend refresher training.

A Member requested that a training session on scrutiny within Cheshire Fire Authority take place in the new year, potentially on the rise of a Member Planning Day.

RESOLVED: That

[1] progress of the delivery of the Member Development Programme 2022-23 be noted.

5 MEMBERS' PERSONAL DEVELOPMENT REVIEW OUTCOMES 2022-23

The Leadership Development Advisor provided an update on the Member Personal Development Reviews completed during 2022-23. She advised that 21 Members had received their Personal Development Review, all of which were held virtually. There were three reviews yet to be completed after the New Year.

Members provided positive feedback about the training Programme and praised the support given by Democratic Services.

The Advisor explained that Members discussed their champion roles, buddy arrangements and committee information. Requests were made to incorporate the following training sessions into the Programme: social media; handling media enquiries; IT; and fire station visits within home authorities and across the district borders.

The Advisor addressed a suggestion for a Member mentoring system to be implemented. Members noted that a mentoring system had been requested previously. However, it was agreed that a formal system was not necessary and mentoring newer Members should already be implemented within party groups.

RESOLVED: That

[1] the Members' Personal Development Review Outcomes be noted.

6 WORK PROGRAMME 2022-23

The Governance Officer provided a copy of the Member Training and Development Work Programme 2022-23. Members noted the content for upcoming meetings.

RESOLVED: That

[1] the Work Programme for the Member Training and Development Group be approved.