

ROLE PROFILE

Member Champion Role:	
Lead Officer/s:	
Contact details:	<i>Please include email and phone number of all lead officers</i>
Meeting	<i>Please state how often you intend to meet with the lead officer e.g., every quarter, bi-monthly etc.</i>
Summary of role	<i>Please include a short summary stating the purpose of the Champion role</i>
Activities associated with role	<i>Please include activities you would be required to complete as part of your champion role and how often they occur. This could include meeting attendance, chairing responsibilities, attendance at events.</i>
Training and Development	<i>Please state the knowledge, skills and behaviours required as part of the Champion role.</i> <i>Note – training and development activities can also be requested during the Members’ Personal Development Reviews</i>
Communication of Champion work	<i>How do you intend to communicate your work to the Fire Authority? This could include an electronic briefing sheet, a short presentation at a Member Planning Day meeting, a short statement contained in an annual report submitted to the Fire Authority etc.</i>

Please submitted your completed role profiles to [Emilie Salkeld](#)