



**Cheshire**  
Fire & Rescue Service

# **MEMBER DEVELOPMENT PROGRAMME 2023/24**



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<b>DATE</b>	<b>EVENT</b>	<b>SUBJECT</b>	<b>OBJECTIVE</b>	<b>NOTES</b>
<b>2023</b>				
6 July	Webinar, Teams Session (mandatory)	External Audit Training	Grant Thornton representatives will provide training on external audit functions within Cheshire Fire and Rescue Service	All Members event
7 July	Planning Day	Medium Term Financial Plan Update  Development of Community Risk Management Plan 2024-28  PESTELO  Community Risk Model Presentation	To engage with Members on the development of the future direction of the Service	All Members event
14 July	Induction Session – Safety Central, Lymm	Initial welcome and induction session hosted by the Chief Fire Officer/Chief Executive:  Welcome and overview of Cheshire Fire and Rescue Service  Core functions of the Fire Authority and overview of the Constitution	To provide an overview of Cheshire Fire and Rescue Service and introduce new Members to the Service Leadership Team.  To provide an overview of the Fire Authority and the roles/responsibilities of new Members.	For new Members

21 July	Webinar, Teams Session (mandatory)	Internal Audit Training	Merseyside Internal Audit Agency (MIAA) representatives will provide training on the internal audit processes within Cheshire Fire and Rescue Service.	All Members event
28 <sup>th</sup> July (TBC)	Planning Day	Medium Term Financial Plan Update  Community Risk Management Plan Update	To engage with Members on the development of the future direction of the Service	All Members event
8 September	Planning Day	Medium Term Financial Plan Update  Community Risk Management Plan Update	To engage with Members on the development of the future direction of the Service	All Members event
21 September	Webinar, Teams Session	Equality, Diversity and Inclusion	To provide an overview on equality, diversity and inclusion in the Service.	All Members event
29 September	Visit Training Centre, Sadler Road	Day in the Life of a Firefighter	To visit the Service's Training Centre and actively engage in the activities undertaken by firefighters including: the wearing a breathing apparatus and using cutting equipment.  The tour will also include a detailed view of the command training facility	All Members event
October (TBC)	Visit	Safety Central	To visit the purpose-built facility dedicated to public safety – to learn how to stay safe by experiencing a range of hazards in realistic learning zones that simulate the environments in which injury and harm are most likely to occur	All Members event

October (TBC)	Teams Session	Strategic Risk Register Overview	To provide an overview of the corporate risk register and risk management process of the Service.	All Members event
October/ November (TBC)	Webinar, Teams Session	Fire Risks associated with Electric Vehicles	To provide an insight into the risks associated with electric vehicles and how fires involving these vehicles are dealt with.	All Members event
10 <sup>th</sup> November	Planning Day	Medium Term Financial Plan Update  Community Risk Management Plan Update	To provide an update on the Community Risk Management Plan and 2023/24 Budget	All Members event
November (TBC)	Visit	North West Fire Control	To observe the call arrangements for the Service provided by North West Fire Control	All Members event
<b>2024</b>				
12 <sup>th</sup> January	Planning Day	Medium Term Financial Plan Update and Treasury Management  Scrutiny of Business Cases/Budget Bids  Community Risk Management Plan Consultation	Presentation on the Medium Term Financial Plan including business cases and budget bids for growth and efficiency items. Draft Capital programme and reserve position and Community Risk Management Plan Consultation.	All Members event
29 <sup>th</sup> March (TBC)	Planning Day		To engage with Members on the development of the future direction of the Service	All Members event

**Other training and development sessions for 2023/24:**

**Tour of local fire station** – a tour of your local fire station can be arranged upon request. If you are interested in visiting any of Cheshire’s fire station, please contact Democratic Services.

**IT Training** – Various Microsoft courses are running throughout the year. The dates for these meetings are available upon request.

**Budget Bid Approvals** – visits and Teams sessions will be available throughout the year for Members to have sight on the outcomes of the Budget Bids which have been approved. Examples include Rapid Response Rescue Units and Wildfire capabilities.

**HR** – A webinar on the human resources policies and Steps Framework will be arranged.

<u><b>Training/Development from Personal Development Reviews:</b></u>	<u><b>Training/Development associated with Committees</b></u>
<b>To be included in the MD programme for 2023/24:</b>	Dates to be arranged as part of the Committee timetable if required:-
<b>Visits – Fire Stations</b>	<b>Governance and Constitution Committee:</b>
<b>Communications – Social Media training and handling the press</b>	Briefings when required
Officers are aiming to provide guidance by Autumn 2023.	<b>Audit Committee:</b>
<u><b>Training/Development associated with Member Champion Roles</b></u>	Internal and External Audit training
During the review of Member Champion arrangements, the Fire Authority agreed for a role profile to be developed between the Champion and Lead Officer. All Champions will meet with their lead officer to establish the training and development requirements for their roles and opportunities will be arranged accordingly.	<b>Performance and Overview Committee:</b>
Note: Democratic Services will liaise directly with individual Members regarding individual PDR training requests.	Briefings when required
	<b>Brigade Manager Pay and Performance Committee and Staffing Committee:</b>
	Briefings when required
	<b>Estates and Property Committee:</b>
	Briefings when required
	<b>Joint Consultative Committee:</b>
	Briefings when required