



MEMBER TRAINING AND DEVELOPMENT PROGRAMME 2024/25

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2024/2025

DATE	EVENT	SUBJECT	OBJECTIVE	NOTES
2024				
June/July (TBC)	Webinar, Teams Session	Social Media Surgery	<p>The session will focus on the practicalities of social media and dealing with the media.</p> <p>A Panel of experts from the Comms Team will be available to answer any questions/problems/concerns/issues relating to social media, general media relations, campaigning etc</p>	All member event
5 July	Planning Day	<p>Medium Term Financial Plan Update</p> <p>Community Risk Management Plan 2024-28 Update</p> <p>PESTELO</p> <p>Community Risk Model Presentation</p>	To engage with Members on the development of the future direction of the Service	All Members event
July (TBC)	Induction Session	<p>Initial welcome and induction session hosted by the Chief Fire Officer and Chief Executive:</p> <ul style="list-style-type: none"> - Welcome and overview of Cheshire Fire and Rescue Service - Core functions of the Fire Authority and overview of the Constitution 	<p>To provide an overview of Cheshire Fire and Rescue Service and introduce new Members to the Service Leadership Team.</p> <p>To provide an overview of the Fire Authority and the roles/responsibilities of new Members.</p>	For new Members

July (TBC)	Webinar, Teams Session (mandatory)	Internal Audit Training	Merseyside Internal Audit Agency (MIAA) representatives will provide training on the internal audit processes within Cheshire Fire and Rescue Service.	All Members event
July (TBC)	Visit Training Centre, Sadler Road	Day in the Life of a Firefighter	To visit the Service's Training Centre and actively engage in the activities undertaken by firefighters including: the wearing a breathing apparatus and using cutting equipment. The tour will also include a detailed view of the command training facility	All Members event
2 August (TBC)	Planning Day	Medium Term Financial Plan Update Community Risk Management Plan Update	To engage with Members on the development of the future direction of the Service	All Members event
6 September	Planning Day	Medium Term Financial Plan Update Community Risk Management Plan Update	To engage with Members on the development of the future direction of the Service	All Members event
September (TBC)	Webinar, Teams Session (mandatory)	External Audit Training	External Audit representatives will provide training on external audit functions within Cheshire Fire and Rescue Service	All Members event
September (TBC)	Webinar, Teams Session	IFE Lecturette	To provide an overview on the IFE Lecturette process.	All Members event

October (TBC)	Visit	Safety Central	To visit the purpose-built facility dedicated to public safety – to learn how to stay safe by experiencing a range of hazards in realistic learning zones that simulate the environments in which injury and harm are most likely to occur	All Members event
October (TBC)	Teams Session	Strategic Risk Register Overview	To provide an overview of the corporate risk register and risk management process of the Service.	All Members event
8 November	Planning Day	Medium Term Financial Plan Update Community Risk Management Plan Update	To provide an update on the Community Risk Management Plan and 2023/24 Budget	All Members event
November (TBC)	Visit	North West Fire Control	To observe the arrangements for the Service provided by North West Fire Control	All Members event
2025				
17 January	Planning Day	Medium Term Financial Plan Update and Treasury Management Scrutiny of Business Cases/Budget Bids Community Risk Management Plan 2024-28 Update	Presentation on the Medium Term Financial Plan including business cases and budget bids for growth and efficiency items. Draft Capital programme and reserve position and Community Risk Management Plan Consultation.	All Members event

28 March (TBC)	Planning Day	Medium Term Financial Plan Update Community Risk Management Plan 2024-28 Update	To engage with Members on the development of the future direction of the Service	All Members event
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Other training and development sessions for 2024/25:

Tour of local fire station – a tour of your local fire station can be arranged upon request. If you are interested in visiting any of Cheshire’s fire station, please contact Democratic Services.

IT Training – Various Microsoft courses are running throughout the year. The dates for these meetings are available upon request.

Budget Bid Approvals – visits and Teams sessions will be available throughout the year for Members to have sight on the outcomes of the Budget Bids which have been approved. Examples include Rapid Response Rescue Units and Wildfire capabilities.

HR – A webinar on the human resources policies and Steps Framework will be arranged.

Training and Development from Personal Development Reviews:

To be included in the MD programme for 2024/25:

Visits – Fire Stations

Communications – Social Media training and handling the press: Officers are aiming to provide guidance by Autumn 2024 (ongoing – request to comms).

Training/Development associated with Member Champion Roles

During the review of Member Champion arrangements, the Fire Authority agreed for a role profile to be developed between the Champion and Lead Officer. All Champions will meet with their lead officer to establish the training and development requirements for their roles and opportunities will be arranged accordingly.

Note: Democratic Services will liaise directly with individual Members regarding individual PDR training requests.

Training and Development associated with Committees

Dates to be arranged as part of the Committee timetable if required:-

Governance and Constitution Committee:

Briefings when required

Audit Committee:

Internal and External Audit training

Performance and Overview Committee:

Briefings when required

Brigade Manager Pay and Performance Committee and Staffing Committee:

Briefings when required

Estates and Property Committee:

Briefings when required

Joint Consultative Committee:

Briefings when required