

CHESHIRE FIRE AUTHORITY

MEETING OF: STAFFING COMMITTEE
DATE: 13TH NOVEMBER 2024
REPORT OF: CHIEF FIRE OFFICER AND CHIEF EXECUTIVE
AUTHOR: ALEX WALLER

SUBJECT: RECRUITMENT OF HEAD OF GOVERNANCE
(MONITORING OFFICER)

Purpose of Report

1. To inform Members about the arrangements for the recruitment process for the Head of Governance (Monitoring Officer) post.

Recommended: That Members:

- [1] Note the position and confirm membership of the interview panel.

Background

2. The Fire Authority approved the creation of the Head of Governance (Monitoring Officer) post at its meeting on 25th September 2024.
3. Relevant Members underwent training in July 2024 on undertaking recruitment and selection interviews.

Information

4. The recruitment pack for the Head of Governance (Monitoring Officer) post is attached to this report as Appendix 1.
5. Applications closed on 4th November 2024 and will be reviewed by the Chief Fire Officer and Chief Executive, Head of People and Organisational Development and Director of Governance. Those applicants that meet the benchmark during the sifting process will be invited to interview.
6. There will be two interviews. Firstly, on the 22nd November 2024, an interview will be conducted by the Chief Fire Officer and Chief Executive, Head of People and Organisational Development and Director of Governance. This is intended to gain a better understanding of the technical ability and relevant experience of the candidates. The candidates will also be set a task that will be discussed during the interview. Secondly, on the 2nd December 2024, members of Staffing Committee will conduct an interview. The candidates will be asked to deliver a presentation at the start of the interview.

Legal Implications

7. There are no legal implications arising from this report.

Financial Implications

8. The budgetary implications of creating the Head of Governance (Monitoring Officer) post have already been considered.

Equality & Diversity Implications

9. The postholder will be expected to uphold the Service's core values, and to support the Authority and officers in meeting their obligations under the Equality Act 2010 and Public Sector Equality Duty.

Environmental Implications

10. There are no environmental implications arising from this report.

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BACKGROUND PAPERS: NONE