

CHESHIRE FIRE AUTHORITY

MEETING OF: CHESHIRE FIRE AUTHORITY
DATE: 21st JUNE 2017
REPORT OF : DIRECTOR OF GOVERNANCE AND COMMISSIONING
AUTHOR: JOANNE SMITH

SUBJECT: MEMBER DEVELOPMENT PROGRAMME 2017-18 AND REVIEW OF MEMBER DEVELOPMENT 2016-17

Purpose of Report

- 1 This paper presents the proposed Member Development Programme for 2017/18 for approval (**attached as Appendix 1**).
- 2 The Member Training and Development Group (MTDG) also requested that a report be submitted to the Fire Authority that provided a review of the Service's member development activities over the last year. The review, attached as Appendix 2, includes a summary of the delivery of the Member Development Programme and progress on the development and implementation of the Member Development Strategy 2017-18.

Recommended: That

- [1] the 2017/18 Member Development Programme (Appendix 1) be approved; and**
- [2] the review of Member Development activities for 2016-17 (Appendix 2) be noted.**

Member Development Programme 2017/18

- 3 The draft 2017/18 Member Development Programme was presented to the MTDG at its meeting on 21st March 2017 and it was recommended that the programme be submitted to the Fire Authority for approval.
- 4 The proposed Member Development Programme covers the generic training and development sessions scheduled for 2017/18. It also incorporates the induction programme for new Members and some core modules that have been identified in Members Personal Development Reviews (PDRs).

- 5 All Members have completed a PDR in 2016/17 and the outcomes of the training needs analysis has been discussed by the MTDG and fed into the annual programme, where appropriate. There were a number of new development needs identified by Members which the MTDG felt were extremely relevant for the wider Fire Authority audience (Home Office Inspections, Social Media and Generic IT skills) and development opportunities based on these needs had been incorporated into the 2017/18 programme.
- 6 Democratic Services would continue to work with People and Development colleagues to develop a programme for delivery of individual training needs based on priority.

Financial Implications

- 7 The cost of delivering the programme will be met from within the existing budget allocation for Member development. The need for any additional resources as the programme is developed will be monitored during the year and the delivery of the programme will need to be prioritised accordingly.

Legal Implications

- 8 There are no specific legal implications from this report. However member training will assist Members when they are making decisions and therefore help to ensure that the Fire Authority meets its statutory obligations.

Equality and Diversity Implications

- 9 There are no specific equality and diversity implications. However Equality and Diversity Training for Members is now included in the Induction Programme for new Members to be carried out within the first 6 months of joining the Authority and as a core module on the Member Development Programme.

Environmental Implications

- 10 There are no specific environmental implications from this report. Environmental Awareness Training for Members is included in the Induction Programme for new Members and updates will be considered for inclusion in any future Member Training Programmes.

Background Documents

None

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