

CHESHIRE FIRE AUTHORITY

MEETING OF: GOVERNANCE AND CONSITUTION COMMITTEE
DATE: 11TH APRIL 2018
REPORT OF: DIRECTOR OF GOVERNANCE AND COMMISSIONING
AUTHOR: ANDREW LEADBETTER

SUBJECT: REVIEW OF ARRANGEMENT FOR BRIGADE
MANAGERS' PAY AND PERFORMANCE
COMMITTEE AND STAFFING COMMITTEE

Purpose of Report

1. To allow Members to consider and agree the responsibilities of Brigade Managers' Pay and Performance Committee (BMPPC) and Staffing Committee.

Recommended: That Members

- [1] agree updated responsibilities for Brigade Mangers' Pay and Performance Committee and Staffing Committee and recommend them to the Fire Authority; and
- [2] authorise the Director of Governance and Commissioning to make the amendments to the Constitution as are necessary to bring any changes into effect if/when agreed by the Fire Authority.

Background

2. Members may recall that the Authority has only had a Staffing Committee for the last four years. This was created originally as a sub-committee of the BMPPC but more recently became a committee in its own right.
3. With the increased complexity of and greater focus on staffing matters it seemed sensible to carry out a review of the arrangements for the BMPPC and Staffing Committee to ensure that they were adequate and appropriate.

Information

BMPPC

4. The proposed responsibilities of the BMPPC are attached to the report as Appendix 1. The existing responsibilities are also included for comparison.
5. The existing responsibilities have only required minor updating. However, the language has been updated and simplified considerably. The BMPPC is clearly focused on matters concerned with the Brigade Managers (Chief Fire Officer and Chief Executive and Deputy Chief Fire Officer).

6. The Committee will continue to be seven Members with a quorum of three.

Staffing Committee

7. The proposed responsibilities of Staffing Committee are attached to this report as Appendix 2. The existing responsibilities are also attached for comparison.
8. The responsibilities have been expanded, updated and simplified.
9. The Committee would be the same seven members of BMPPC again with a quorum of three (currently it is four members from BMPPC).

Financial Implications

10. There are no financial implications.

Legal Implications

11. It is important that the responsibilities of decision-making bodies are clear. They should be regularly reviewed in light of experience.

Equality and Diversity Implications

12. There are no equality and diversity implications.

Environmental Implications

13. There are no environmental implications.

CONTACT: JOANNE SMITH, FIRE SERVICE HQ, WINSFORD

TEL [01606] 868804

BACKGROUND PAPERS: NONE