



**MINUTES OF THE MEETING OF THE STAFFING COMMITTEE held on Monday, 22 March 2021. Remote Meeting via Skype at 12.00 pm**

**PRESENT:** Councillors Bob Rudd (Chair), Stef Nelson, Michael Beanland, Mike Biggin, Karen Mundry, Stuart Parker and Peter Wheeler

**1 PROCEDURAL MATTERS**

**A Record of Meeting**

The meeting was held using Skype and in accordance with the Remote Meeting Rules. The Director of Governance and Commissioning confirmed how participants were connected to the meeting and how it would be broadcast. He also mentioned how the meeting would be monitored throughout.

Members were reminded that this meeting would be audio recorded.

**B Apologies for Absence**

There were no apologies for absence.

**C Declaration of Members' Interests**

There were no declarations of Members' interests.

**D Minutes of the Staffing Committee**

**RESOLVED:**

**That the minutes of the Staffing Committee held on 16<sup>th</sup> November 2020 be confirmed as a correct record.**

**2 SERVICE MANAGEMENT TEAM STRUCTURAL REVIEW - ACTION PLAN**

Consideration was given to a report of the Director of Transformation which provided an update on the Service Management Team Structural Review. The report included an Implementation Plan (and supplementary Transition Plan).

**RESOLVED: That**

**[1] The Service Management Team Review Implementation Plan (and supplementary Transition Plan) be noted.**

**[2] A six monthly update be presented to Staffing Committee.**