



## **CHESHIRE FIRE & RESCUE SERVICE RISK MANAGEMENT BOARD (RMB) Terms Of Reference (ToR)**

### **Policy Statement:**

In the context of Corporate Risk Management, Cheshire Fire & Rescue Service adopts the Management of Risk (MoR) <sup>®1</sup> definition of a risk as being: 'An uncertain event or set of events that, should it occur, will have an effect on the achievement of objectives. A risk is measured by a combination of a perceived threat or opportunity and the magnitude of its impact on objectives'.

Cheshire Fire & Rescue Service's policy is to identify, analyse and respond appropriately to risks that have the potential to impede our business, change the way we do things, and/or affect the anticipated outcomes.

### **Role & Function:**

The Risk Management Board (RMB) is responsible for ensuring that the organisation manages risk effectively through the development and implementation of a comprehensive Corporate Risk Management Framework:

- RMB will identify, assess and monitor corporate risks and ensure they are managed in line with the Corporate Risk Management Framework. This group has a critical 'check and challenge' role to ensure that identified risks are based on sound risk information and are adequately evaluated. The corporate risks recorded within the Service's Risk Management database will be used to determine the Authority's levels of balances and reserves.
- RMB will review any high priority Internal Audit recommendations in the context of risk to the organisation, and assess specific risks that may be escalated from Heads of Department or the Service Management Team.
- RMB will undertake annual reviews of the Service Crisis Management Plan.

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<sup>1</sup> M\_o\_R is a Registered Trade Mark of the Office of Government Commerce in the United Kingdom and other countries.

**Membership:**

The Risk Management Board is chaired by the Chief Fire Officer and Chief Executive with the following representation from Officers, CFA and Internal/External Audit:

Chief Fire Officer and Chief Executive – Chair  
Deputy or Assistant Chief Fire Officer – Deputy Chair  
Director of Governance and Commissioning/Monitoring Officer  
Treasurer and Section 151 Officer  
Internal Audit representative  
Two CFA Members  
Joint Planning and Performance Team representative

Democratic Services facilitate these meetings and a record of action points is taken. A request for agenda items is made no later than 14 days prior to the RMB meeting and RMB members must provide an updated review of their functional risks so that they can be used to inform a review and update of the corporate risks.

**Reporting:**

The responsibility for Risk Management sits with the Fire Authority and the minutes from RMB meetings are submitted to the Authority. Two Fire Authority Members are appointed to RMB at the Fire Authority's AGM.

**Frequency of Meetings:**

RMB will meet on a six-monthly basis.

**Review:**

The Risk Management Board (RMB) Terms of Reference (ToR) will be reviewed and approved by the Board annually.

Next review: March 2022